

SHIPPING INSTRUCTIONS 2026
Bongolo Hospital, Lebamba, Gabon
All packages should arrive between Feb 6 and Feb 20.

1. Please limit different types of items to 3-4 per box and put each type of item in its own plastic bag for easier sorting at the hospital. Try to use a sturdy box and fill it completely.

2. Please label each box by church, state abbreviation, box number out of total boxes (i.e., First Alliance NE, #1 of 8).

3. Send boxes to:

Eva Brandt
Christ Community Church
Attn: Bongolo Hospital Gabon container
404 South 108th Ave.
Omaha, NE 68154

4. **As soon as your boxes are sent, please fill out the attached email content form and e-mail it to Kat Ginsburg (katg@cccomaha.org and Eric Hofman (erichofman12@gmail.com)).** The form includes:

- Church name and address
- Contact's name, phone number and e-mail address
- Total number of boxes sent.
- For each box list the following:
 - ♣ The dimensions: height, length, and width to the nearest inch
 - ♣ The contents by item, quantity, and price. If you do not know the price for handmade items, Eric Hofman will do that.
- **It is very important we receive your email before your boxes arrive.**

5. The Gabon field has determined that the cost of the shipment overseas and down to Bongolo Hospital is **\$15 per cubic foot**. We ask you to send that amount for your packages to the **Finance Department of the Christian and Missionary Alliance (6421 E Main St, Reynoldsburg, OH 43068)**. On the check memo write: "*Bongolo Hospital Medical Supplies/Shipping account.*"

6. **If you are having items sent from Amazon, please be sure to ship the items to:**

Sally Frick
Attn: Gabon Container – *Church Name*
1875 N 150th Plaza
Omaha NE 68154-1055

As soon as the items are ordered, send an email to Lynn, Eric and Sally Frick (sjfrick76@gmail.com) with the following information:

- Church Name and address
- Contact's name, phone number and e-mail address
- Detail of what was ordered (DO NOT forward the order confirmation email from Amazon as it does not include a detail list of what was ordered).
- Once the order has been received and processed, you will then receive an e-mail from one of us with the cubic feet dimensions of your order so you will know how much to pay for overseas shipping.

7. If you have items you think might be useful, but are not on the list, please e-mail Suzanne Spronk (vanarragons@gmail.com).

8. Please let other churches know about the shipment. Thank you for your generous giving!